



ROYAL VICTORIA YACHT CLUB STANDARD OPERATING PROCEDURE

Hire of RVYC/FSC Sailing Boats

Procedure N^o 09

Supersedes None

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Suitably experienced Club members may hire sailing Dinghies and National Squib keelboats from the Club for Club organised events. When the Club is open, these boats may be hired for *Casual Sailing* (i.e. when no Club activity is in progress) only by members whose name appears on the approved helm list. Boats may be hired by temporary members or Members' relatives with the written permission of a RVYC Flag Officer.

Club Disclaimer

While the Club makes every effort to ensure that Club Boats are in seaworthy condition the Club cannot take responsibility for any breakages or missing equipment which may contribute to problems on the water. It is the responsibility of the hirer to check the boat before setting sail. Furthermore while the Club will make all reasonable efforts to ensure that members hiring boats are suitably experienced for the conditions prevailing during the hire period, the RVYC cannot take any responsibility for accidents on the water, however caused.

1. Purpose

- 1.1. This procedure covers the booking and hire of sailing boats belonging to the Fishbourne Sailability Club and to the RVYC

2. Application

This procedure applies to the hire of sailing boats owned by the RVYC i.e.

- 2.1.1. Optimist Dinghies (9)
- 2.1.2. Topper Dinghies (6)
- 2.1.3. Laser Pico Dinghies (2)
- 2.1.4. Mirror Dinghy (1)
- 2.1.5. Squib Keel boats (2) (When on moorings)
- 2.1.6. The hire of sailing boats owned by The Fishbourne Sailability Club i.e.
- 2.1.7. Wayfarer Dinghies (2) (When on moorings)

3. Definitions

- 3.1. Club organised activities include

- 3.1.1. Club racing
- 3.1.2. Cadet Training
- 3.1.3. Adult Sailing
- 3.1.4. Open Sailing
- 3.1.5. Local regattas e.g. Cowes Week, Bembridge / Seaview regatta Gurnard dinghy week etc.



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- 3.2. The requirement of suitable experience refers to boats being hired for Racing, Open Sailing or Casual Sailing.
 - 3.3. Normal Sailing Area
 - 3.3.1. The normal sailing area is bounded :-
 - 3.3.1.1. To the East by the Western edge of the Ferry Channel
 - 3.3.1.2. To the South by the Creek entry buoys (red & green)
 - 3.3.1.3. To the West by *Peel Wreck / Peel Bank* Buoys (red)
 - 3.3.1.4. To the North by *Craftinsure.com* Racing Mark (yellow).
 - 3.4. Hiring Eligibility (other than Cadet Nights and for Adult Sailing)
 - 3.4.1. Must be a Member of the RVYC
 - 3.4.2. Must be over 18 (parents may hire for Cadets)
 - 3.4.3. Must be listed on the APPROVED HELM LIST
 - 3.5. Approved Helm List
 - 3.5.1. Includes all helms who have signed an RVYC Racing form
 - 3.5.2. Includes members who have applied to the Sailing Committee for inclusion on the list and have been accepted
 - 3.5.3. A copy of the list is posted in the Sailing office, in the Club Boat Booking forms file (located behind the Bar in the snug) and is maintained on the Club computer in the Club Manager's Office.
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4. **Associated Materials**
 - 4.1. SOP No 2 *Use of Club RIBS for non Club activities*
 - 4.2. SOP No 13 *Use of Club Launch **Victoria***
 - 4.3. Club Price list
 - 4.4. Club Boat Hiring Disclaimer
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5. **Procedure**
 - 5.1. Booking
 - 5.1.1. The Booking forms are kept in the Snug bar.
 - 5.1.2. Members may book boats a maximum of one week in advance
 - 5.1.3. Bar Staff should ensure that the members name is on the APPROVED HELM LIST before entering a booking on the form
 - 5.2. Payment
 - 5.2.1. Payment for boat hire should be made to the Club Manager or in their absence to the Bar Staff prior to rigging the boat



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5.3. Eligibility

- 5.3.1. It is the responsibility of The Club Manager or in their absence the Bar Staff to ensure that the Hirer's name is on the APPROVED HELM LIST and that the hirer signs a Hiring Disclaimer Form.

5.4. Correct Boats

- 5.4.1. It is the responsibility of the hirer to ensure that the boat they intend to hire is part of the RVYC fleet. All RVYC dinghies have a light blue RVYC sticker affixed to the transom. The Club Squibs are both white and are named ALICE and BEATRICE on their respective transoms.

5.5. Equipment

- 5.5.1. The equipment for RVYC Optimists is kept in the 'Oppie' Shed. Equipment for the Toppers and Picos is kept in the 'Sail loft' In case of doubt the advice of the Club Manager or a member of the Sailing Committee should be sought. Equipment for the Club Mirror, the Sailability Wayfarers and the Club Squibs is kept on these boats.

5.6. Weather

- 5.6.1. For Non Club event sailing the Club boats should not be taken out if the wind strength as shown on Bramblemet.com (available on the Club website on the computer in the Sailing office) shows:-
 - 5.6.1.1. Gusts exceeding force 5 and a steady wind exceeding force 4 for the hour preceding the hire period.
 - 5.6.1.2. Visibility less than one NM.
 - 5.6.1.3. Wind forecast on metcheck not exceeding force six (27 knots/hr)

5.7. Boats on moorings

- 5.7.1. Boats on moorings i.e. Club Squibs and Sailability Wayfarers should be brought into the pontoon for rigging. Neither Victoria nor any of the Club RIBS should be left on the hired boat's moorings during the hire period.

5.8. Sailing Area

- 5.8.1. The normal sailing area for non club events is defined previously in paragraph 3.3 above. Hirers should adhere to these limits.
- 5.8.2. Hirers of Club dinghies are advised to keep within sight of the Club
- 5.8.3. Hirers of Club Squibs are advised to carry a hand held VHF radio with them, (Club radios are available from the sailing office and MUST be declared on the Hiring Disclaimer and MUST be returned to their charging stations after the hire period).

5.9. Return of boats

- 5.9.1. It is the responsibility of the hirer to return Hired boats to the same mooring or dinghy park space that they were taken from and to return all gear to its normal storage place.



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- 5.9.2. The hirer is responsible for ensuring that boats are returned in a timely manner i.e. well before either the moorings or slipway dries out or the Club is closed for the night.. Failure to do this may result in the call out of emergency services and may also result in the member being removed from the APPROVED HELM LIST.
- 5.9.3. Damage reporting
 - 5.9.3.1. It is the responsibility of the hirer to report any damage or breakages incurred on the hired boats to the Club Manager as soon as they return to the Club.
 - 5.9.3.2. The Club Manager in turn should report these to a member of the Sailing Committee as soon as possible.